



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta Zury
Director

TITLE: **EMPLOYEE HEALTH AND SAFETY NURSE**
(Provisional* Appointment)

SALARY: \$58,543 – \$80,512 annually

LOCATION: Monroe County Sheriff's Office

HOURS: Monday – Friday (Days, with an occasional evening)

JOB SUMMARY:

This is a professional nursing position responsible for the development and implementation of an employee health services plan for employees, contractors, and volunteers. Duties involve administering and managing workers' compensation claims and employee incident reports. The employee reports directly to, and works under the general supervision of a higher-level staff member. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus possession of a valid New York State Registered Nurse (RN) License and three (3) years paid full-time or its part-time equivalent experience in professional nursing, six (6) months of which must have been in risk management, quality control, or health and safety management**.

**For the purposes of these minimum qualifications, experience in health and safety management is defined as responsibility for implementing procedures and/or practices that identify workplace hazards and reduce accidents.

SPECIAL REQUIREMENTS:

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Free parking provided.

Monroe County full-time employees will receive a \$1,000 quarterly retention payment each quarter in 2024!

ADDITIONAL INFORMATION (continued):

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET – ROOM 210
ROCHESTER, NY 14614

Posting Date: April 16, 2024

Posting Deadline: May 16, 2024

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.